

May 16, 2016

Announcement 1144

Attention Provider Types 30 and 83:

Changes to Authorization Request for Personal Care Services (PCS) Form FA-24 Effective June 1, 2016

The Authorization Request for Personal Care Services (PCS) form FA-24 and the corresponding FA-24 Instructions have been updated and are available on the [Providers Forms](#) webpage at www.medicaid.nv.gov. You may start using the updated form FA-24 immediately.

It is now mandatory to summarize any serious occurrences within the last 90 days of your request date. If there were none, check the box indicating "No Serious Occurrences." Do not attach copies of serious occurrence reports to your request; simply summarize by the amount, type and severity of the occurrence. It is not necessary to provide specific dates.

Please note:

- Effective June 1, 2016, requests for personal care services submitted on any previous version of form FA-24 or missing serious occurrence information will be returned to the provider and the provider will need to resubmit the request on an updated and complete FA-24.
- The new serious occurrence section of form FA-24 does not change the requirement that serious occurrences must be reported to the Division of Health Care Financing and Policy (DHCFP) District Office Care Coordination Unit within 24 hours of discovery.