

Nevada Medicaid Nursing Facility PASRR/LOC Provider Training



Nevada Medicaid Provider Training

2018



Objectives



Objectives

By the end of this session you will be able to:

- Define PASRR and Level of Care
- Navigate PASRR Portal to:
 - Log into the system
 - Look up applicants
 - Review screening history
- Understand Level I & Level II Determinations
- Review Categorical Determinations
- Identify Contacts and Resources



What is PASRR?



What is PASRR?

PASRR stands for **Pre Admission Screening And Resident Review:**

- Federally mandated program
- Required prior to admission to a nursing home
- Required regardless of insurance
- Screening tool for evidence of mental illness, intellectual disability and/or related condition(s)



Types of PASRRs

Level I

- No time limit
- No mental illness, intellectual disability or related condition that meets criteria for Level II PASRR

Level II

- There is either a mental illness, intellectual disability or related condition that meets criteria for Level II PASRR
- Has Specialized Services to manage the mental illness, intellectual disability or related condition
- Within the Level II there are special categories that may be time limited

Types of PASRRs

Level IA

- Do not admit to nursing facility
- Referred for level II review due to positive indicators for mental illness, intellectual/developmental disabilities or related condition
- A temporary determination for the time frame between the level II referral and the level II completion
- Note: Allow up to 7 business days for Level II completion

Level IIA

- Do not admit to nursing facility
- The individual does not require the level of services provided in a Nursing Facility
- The individual may benefit from alternative placement (e.g. group home, intermediate care facility for Individuals with Intellectual Disabilities and Related Conditions or inpatient psychiatric hospital, etc.)



What is LOC?

What is a Nursing Facility LOC?

LOC stands for Level of Care

- This is a determination that is required for Nevada Medicaid recipients who are admitted to a nursing facility
- If someone who is admitted to a nursing facility becomes approved for Medicaid after they are admitted, an LOC determination is required before the nursing home can bill Medicaid
- Must be completed prior to obtaining a billing authorization for reimbursement
- Think of an LOC as a Medicaid authorization for the nursing home level of care
- 4 LOC Screening Types and 4 Service Levels

LOC Screening Types

- **Initial Placement:** The recipient is being admitted into the nursing facility (NF) for the first time. If the recipient is Medicaid eligible, LOC must be completed prior to NF admission.
- **Retro-Eligibility:** The recipient was determined eligible for Medicaid benefits retroactively. For example, the recipient becomes Medicaid eligible after NF admission, after discharge or after death.
- **Service Level Change:** A recipient's service needs have changed. For example, the recipient was not ventilator dependent, but now is or vice versa.
- **Time Limited:** An LOC which authorizes NF placement for a limited period of time. The most common time-limited LOC is Pediatric I and Pediatric II.

LOC Service Levels

- **NF Standard**
 - Encompasses a majority of recipients
- **NF Ventilator Dependent**
 - Limited to recipients who are dependent on mechanical ventilation a minimum of 6 hours per day
 - A physician's order specifying the ventilator support must accompany the LOC request
 - Current medical records must verify that the ventilator support is required for a minimum of six hours within a 24-hour period
 - The medical records must also include the date the recipient was placed on the ventilator

LOC Service Levels

– Pediatric Specialty Care I & II

- Limited to recipients birth to 21 years of age who require specialized, intensive, licensed skilled nursing care beyond the scope of services provided to the majority of NF recipients
- Approved for a maximum of 6 months, but may be extended with an updated Pediatric LOC request and supporting documentation
- If a new Pediatric LOC is not obtained prior to expiration of the previous Pediatric LOC, the NF will be reimbursed at the NF standard rate until a new pediatric LOC is submitted by the provider and authorized



PASRR Portal Overview



PASRR Portal Overview

- The PASRR Portal is the system that houses both PASRR and LOC
- 24/7 access is available to registered users
- Providers must be registered in the Electronic Verification System (EVS) in order to access the PASRR Portal

How does the PASRR Portal Work?

User submits a request online:

1. The request will be auto-adjudicated and the provider can print the notification letter
- or –
2. The request is sent to a Registered Nurse (RN) for manual review and may be completed, pended for additional information, referred for Level II, or cancelled

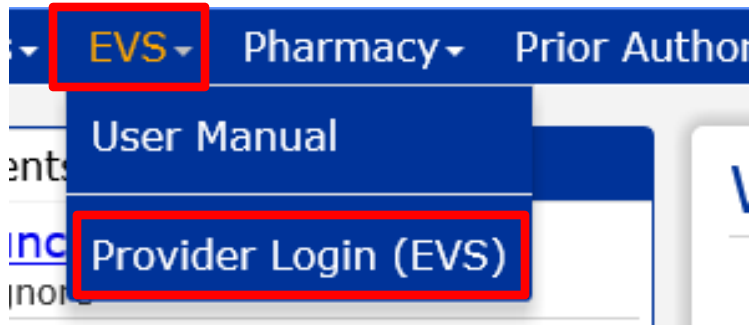
Key points:

- If the request goes to manual review, the provider should check the Portal for updates
- If the request is pended for more information, the provider should review and respond to the notes from the RN and then submit the screen back to manual review.
- If the provider uploads or faxes additional documentation without submitting the screen back, it can't be processed by the reviewer and will result in delays in processing.



Logging in to the PASRR Portal

Accessing the PASRR Portal



You must be a registered user of the Provider Web Portal:

1. Go to www.medicaid.nv.gov
2. Highlight the “EVS” tab
 - a. Click on the “Provider Login (EVS)” tab
 - b. Enter your User ID
 - c. Click the “Log In” button



How to Log into the PASRR Portal

Log Into Nevada PASRR Screening Tool:

User ID:

Password:



Notice to User:

The Web Portal contains information which is intended only for the use of the individual or entity associated with the Nevada PASRR Screening Tool. Any unintended user is hereby notified that the information is privileged, trade secret and confidential, and any disclosure, reproduction or use of this information is prohibited.

The information collected in the Nevada PASRR Screening Tool is considered to be confidential personal health information. This data is considered sensitive and all necessary protections will be employed to keep the data secure and confidential. All screening organizations and respective employees are expected to uphold Nevada Division Of Health Care Financing and Policy (DHCFP) HIPAA guidelines and their own Agency HIPAA policies. Any breach in confidentiality needs to be reported to your respective organization HIPAA official. Please go to [NV DHCFP](#) for more details.

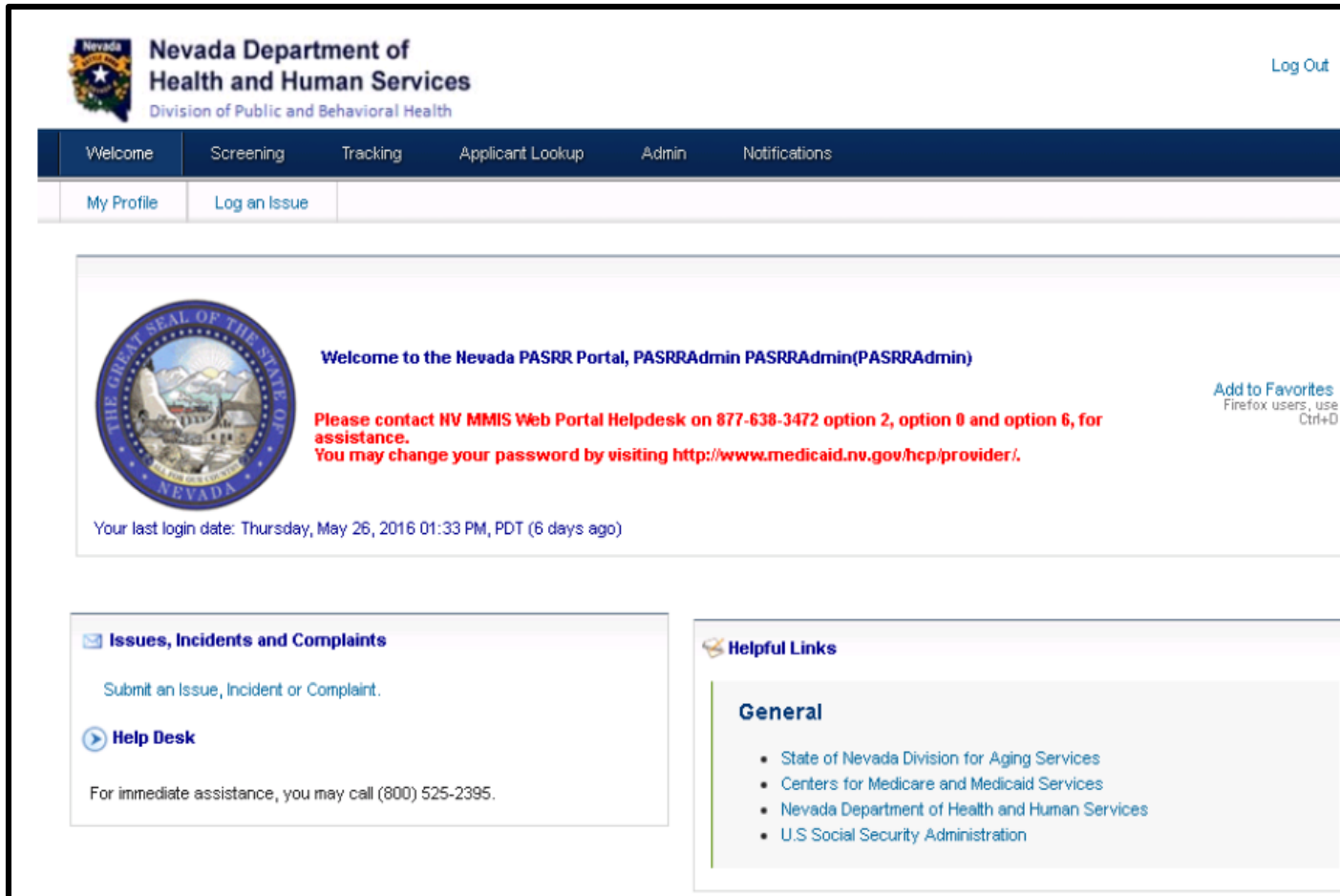
Please note your passwords will expire every 60 days. If your password has expired or is about to expire. You will need to visit the Nevada Provider Portal. [Click here](#) to change your Password.

If you have any problems resetting your password please contact the web portal helpdesk at 877-638-3472 option 2, option 0 and option 6

To open the PASRR Portal Login Page:

1. Enter your Provider Web Portal User ID and Password
2. Click the “Log in” button

Welcome Page



The screenshot shows the Nevada Department of Health and Human Services website. The header includes the Nevada state seal and the text "Nevada Department of Health and Human Services" and "Division of Public and Behavioral Health". A "Log Out" link is in the top right. A navigation bar contains links for "Welcome", "Screening", "Tracking", "Applicant Lookup", "Admin", and "Notifications". Below this is a secondary bar with "My Profile" and "Log an Issue". The main content area features the Nevada state seal on the left and a welcome message: "Welcome to the Nevada PASRR Portal, PASRRAdmin PASRRAdmin(PASRRAdmin)". A red notice states: "Please contact NV MMIS Web Portal Helpdesk on 877-638-3472 option 2, option 0 and option 6, for assistance. You may change your password by visiting http://www.medicaid.nv.gov/hcp/provider/." An "Add to Favorites" link is also present. Below the main content are two sidebars: "Issues, Incidents and Complaints" with a "Submit an Issue, Incident or Complaint" link and a "Help Desk" link, and "Helpful Links" with a "General" section containing links to "State of Nevada Division for Aging Services", "Centers for Medicare and Medicaid Services", "Nevada Department of Health and Human Services", and "U.S Social Security Administration".

When you have successfully signed in to the PASRR Portal:

1. The Welcome Homepage is displayed
2. You will see a note that says: **Welcome to the Nevada PASRR Portal, your name (user ID)**
3. You will also be able to see your last login date and time



Applicant Lookup

Applicant Lookup

Welcome | Screening | Tracking | Applicant Lookup | Admin | Notifications

Current Organization details and User roles: [Click Here](#) to expand/collapse

Enter your search criteria: [show search criteria](#)

Name (Last , First)*		SSN** (999999999):	Date of Birth (mm/dd/yyyy):
<input type="text"/>	<input type="text"/>	<input type="text"/> Undocumented Resident: <input type="checkbox"/>	<input type="text"/>
Screening ID (99999999):	Medicaid ID:	PASRR Number:	NVP ID (999999):
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Your search criteria must contain a combination of 3 unique values or the Screening ID along with one other value.
* The first and last name count as one value.
** If Applicant/Patient doesn't have an SSN, check 'Undocumented Resident'.

Always start with performing an applicant lookup as there may be an existing PASRR and/or LOC on file.

- Must use **three** identifiers:
 - Last name, first name(and)
 - DOB (and)
 - SSN
- Enter criteria and click on "Search"

Applicant Lookup: Applicant on File

The screenshot shows a web application interface for 'Applicant Lookup'. At the top, there is a navigation bar with tabs: 'Welcome', 'Screening', 'Tracking', 'Applicant Lookup' (highlighted with a red box labeled '1'), 'Admin', and 'Notifications'. Below the navigation bar, there is a section for 'Current Organization details and User roles' with a 'Click Here' link. The main area is titled 'Enter your search criteria:' and contains several input fields: 'Name (Last, First)*' (with 'test' entered), 'SSN** (999999999):' (with 'test' entered and a red box labeled '2'), 'Date of Birth (mm/dd/yyyy):', 'Screening ID (999999999):', 'Medicaid ID:', 'PASRR Number:', and 'NVP ID (999999):'. There are 'Search' and 'Clear' buttons. Below the search criteria, there is a section titled 'Select an Applicant' (highlighted with a red box labeled '3') which displays a table of results. The table has columns: 'NVP ID', 'Last Name', 'First Name', 'Middle Name', 'Date Of Birth', 'Gender', 'SSN', and 'Medicaid ID'. The first row of data is highlighted in green and contains the following values: '257030', 'Tester' (underlined in blue), 'Test', '1', '08/19/1967', 'Male', 'xxx-xx-', and an empty field. A red box labeled '4' is positioned below the 'Tester' name in the table.

1. Click on the "Applicant Lookup" tab

2. Enter identifiers into the search criteria and click the "Search" button

3. When an applicant record is identified, it will be displayed underneath the "Select an Applicant" field

4. Click on the applicant's last name (it will be underlined in blue)

1. Click on the "Applicant Lookup" tab
2. Enter identifiers into the search criteria and click the "Search" button
3. When an applicant record is identified, it will be displayed underneath the "Select an Applicant" field
4. Click on the applicant's last name (it will be underlined in blue)

Applicant Lookup: No Applicants Found

▶ Enter your search criteria:

Name (Last, First)*		SSN** (999999999):	Date of Birth (mm/dd/yyyy):
<input type="text"/>	<input type="text"/>	<input type="text"/> <input type="checkbox"/> Undocumented Resident:	<input type="text"/>
Screening ID (99999999):	Medicaid ID:	PASRR Number:	NVP ID (999999):
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Your search criteria must contain a combination of 3 unique values or the Screening ID along with one other value.
* The first and last name count as one value.
** If Applicant/Patient doesn't have an SSN, check 'Undocumented Resident'.

There are no results matching your search criteria.
You may change your criteria for search or click on 'Create Applicant' button above, to create an Applicant with the above supplied data.

▶ Select an Applicant

Narrow your search to see more.

NVP ID	Last Name	First Name	Middle Name	Date Of Birth	Gender	SSN	Medicaid ID
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There are no Applicants found matching the search criteria. Either Submit a new Level I PASRR Screening form, revise your search criteria or contact the helpdesk for further assistance.

- If there is no record of the applicant in the Portal, the search will yield a result of: **There are no results matching your search criteria**
- This means there is no PASRR or LOC

Applicant Lookup: Existing PASRR/LOC

LOC History

History ID	Screening ID	LOC #	Start Date	End Date	Outcome	Screening Reason	Service Level	Cancel Reason	Attachment
			03/17/2016			Initial Placement	Standard		
			03/29/2011	03/16/2016					

PASRR History

History ID	Screening ID	PASRR #	Start Date	End Date	Went To Level II	Level II Diag. Type	isCategorical B	Certification	Delete
223932	55976	2014085135IC	03/26/2014		No		No	-	<input type="checkbox"/>

Delete

Screening History

MUST ID	Status	Screening Type	Submission Date	Completed Date	Screeener Organization	Screeener Name
122439	PASRR Manual Review	Change in Condition Review (PASARR Only)	10/28/2010	10/28/2010		Helpdesk, USP
122434	PASRR Manual Review	Change in Condition Review (PASARR Only)	10/08/2010	10/08/2010		Helpdesk, USP
122415	Completed	PASRR	10/08/2010	10/08/2010		Helpdesk, USP

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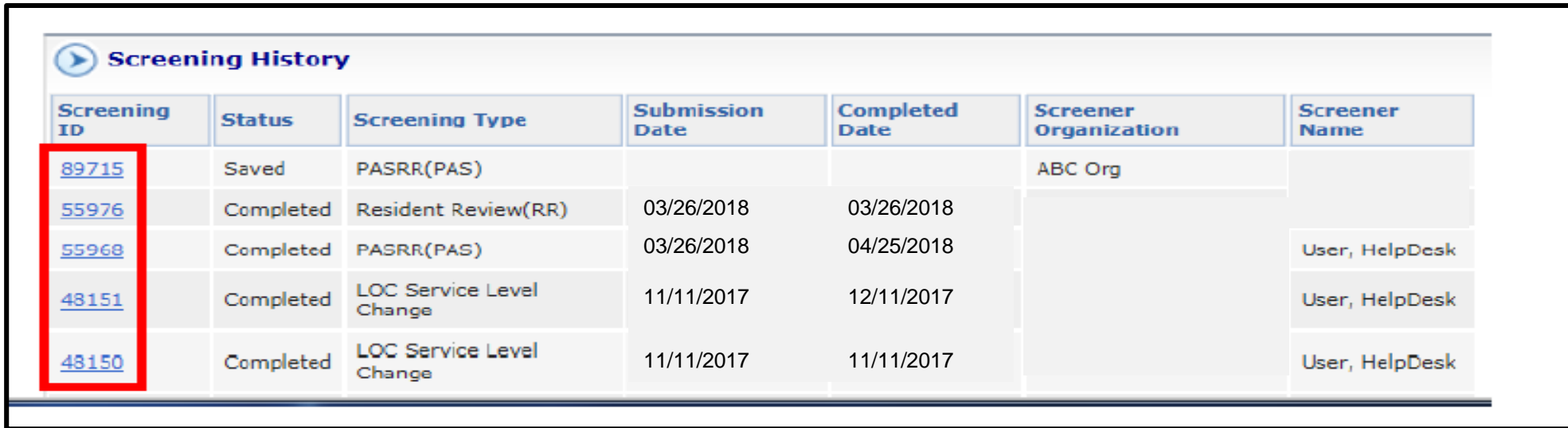
- After selecting the recipient's last name, if a PASRR and/or LOC exists it will be displayed under "**PASRR/LOC History**"
 - If the PASRR and/or LOC was entered into the PASRR Portal, it will also be displayed under "Screening History"
 - If a PASRR and/or LOC exists but was not entered into the PASRR Portal, it will be displayed under PASRR and/or LOC History only.
- **Important Notes:**
 - PASRRs not entered into this Portal that have a start date before 12/5/2011: no notification letter available
 - If there is an LOC that was not entered into this PASRR system, a new LOC will have to be submitted prior to submitting a NF tracking form



Screening History: Accessing Latest PASRR and/or LOC Notifications

Screening History: Accessing Latest PASRR and/or LOC Notifications

- Click on the latest screening ID number – the one at the top of the list



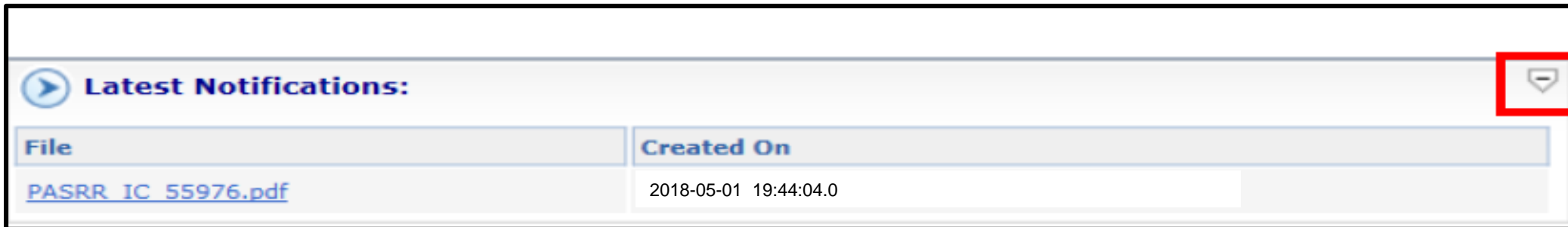
The screenshot shows a 'Screening History' table with the following columns: Screening ID, Status, Screening Type, Submission Date, Completed Date, Screener Organization, and Screener Name. The first row, with ID 89715, is highlighted with a red box. The table contains five rows of data.

Screening ID	Status	Screening Type	Submission Date	Completed Date	Screener Organization	Screener Name
89715	Saved	PASRR(PAS)			ABC Org	
55976	Completed	Resident Review(RR)	03/26/2018	03/26/2018		
55968	Completed	PASRR(PAS)	03/26/2018	04/25/2018		User, HelpDesk
48151	Completed	LOC Service Level Change	11/11/2017	12/11/2017		User, HelpDesk
48150	Completed	LOC Service Level Change	11/11/2017	11/11/2017		User, HelpDesk

Screening History: Accessing Latest PASRR and/or LOC Notifications

On the next page, click on the arrow to the right of “Latest Notifications” to view the most current notification letter(s).

- The most current PASRR and LOC notifications will be displayed
- Clicking on the PDF will open the notification



File	Created On
PASRR_IC_55976.pdf	2018-05-01 19:44:04.0



PASRR Level I Determinations



PASRR Level I Determinations

IC:

- Okay to admit to NF
- No mental illness, intellectual disability, related condition or dementia

IB:

- Okay to admit to NF
- Dementia

IA:

- Do not admit to NF until Level II has been completed



PASRR Level II Determinations

PASRR Level II Determinations

IA:

- Do not admit to NF until Level II has been completed

IIA:

- Do not admit to NF
- Contact Department of Public Behavioral Health (DPBH), Aging and Disability Services Division (ADSD), and/or Medicaid Staff to assist in arranging for alternative placement

IIB:

- Okay to admit to NF if facility is able to provide or arrange for the Specialized Services being recommended
- NF must notify DPBH if PASRR IIB for mental illness
- NF must notify ADSD if PASRR IIB for intellectual disability/related condition



Categorical Determinations

Categorical Determinations

Only needed in cases that would require a Level II

IIE – 45:

- Expires 45 days from date of determination

IIE – 30:

- Expires 30 days from date of determination

IIE – 7:

- Expires 7 days from date of determination

IIG:

- Severe Physical Illness - The individual has a severe physical illness/condition that results in a level of impairment so severe that the individual could not be expected to benefit from specialized services

IIF:

- The individual is terminally ill and has a physician's certification of a life expectancy of 6 months or less

Categorical Determinations

Example

Date of Request: 10/22/2015

Determination Date: 10/23/2015

Determination:

IIE - Time Limited-Expires 45 days from the date of this determination.

This is a time-limited determination. Client may be admitted into a nursing facility. This determination expires within 45 days of the date of this determination. If it appears this recipient will remain in your facility past the 45 days, you must contact Nevada Medicaid to request and receive a new PASRR Level I Identification Screening prior to the expiration date.

Note I: The PASRR start and end dates may be viewed under the “PASRR History” field when performing an applicant search.

Note II: If it appears the recipient will remain in the NF past the end date of the PASRR, a new PASRR Level I should be requested at least 10 business days prior to the end of the time limit.

Note III: If the PASRR and/or LOC end date expires, this means there is no valid PASRR and/or LOC. Each provider should monitor start and end dates accordingly.

Start Date	End Date
10/23/2015	12/07/2015



Resources

PASRR/LOC Resources

- PASRR Portal Quick Reference Guide:
https://www.medicaid.nv.gov/downloads/provider/PASRR_PWP_QRG.pdf
- www.medicaid.nv.gov
- dhcfp.nv.gov
- Medicaid Services Manual (MSM) Chapter 500:
<http://dhcfp.nv.gov/Resources/AdminSupport/Manuals/MSM/C500/Chapter500/> or
<http://dhcfp.nv.gov/Resources/AdminSupport/Manuals/MSM/MSMHome/>
- EVS User Manual: <https://www.medicaid.nv.gov/providers/evsusermanual.aspx>



Contact Nevada Medicaid

Customer Service Call Center

(877) 638-3472
Claims Information

Prior Authorization Call Center

(800) 525-2395
PASRR, LOC and NF Tracking Form
Information

EDI Help Desk

877-638-3472

EDI, option 2, then select option 0 and
then select option 3 to speak with an
EDI Coordinator

Provider Password Reset Assistance

Contact Nevada Medicaid Provider Training

Contact the Provider Training Unit Team Territories

https://www.medicaid.nv.gov/Downloads/provider/Team_Territories.pdf

Upcoming Training Events 2018 Provider Training Registration Website

<https://www.surveymonkey.com/r/HRRW79C>

Provider Services Email NevadaProviderTraining@dxc.com



Onsite
training



Virtual
instructor-led



Self-paced
Web-based course



Thank You